Executive Director of the

Buchanan County Public Service Authority

The Buchanan County Public Service Authority (PSA) is dedicated to providing high-quality water services and wastewater services while maintaining environmental conservation standards. **The PSA Board of Directors is seeking a visionary and experienced Executive Director to lead our team and ensure the continued excellence of our services.**

Key Responsibilities:

* Provide strategic leadership and direction for the PSA.
* Oversee the planning, development, and implementation of policies and programs.
* Manage budget planning, financial management, and resource allocation.
* Collaborate with local government, community organizations, and stakeholders.
* Ensure compliance with all regulatory requirements and standards.
* Lead the development and implementation of the PSAs Capital Improvement Plan.
* Represent the PSA at regional, state, and national levels.

Qualifications:

* Proven experience in a leadership role within a public service or utility organization.
* Strong understanding of water/sewer services, public administration, and environmental conservation.
* Excellent communication, negotiation, and interpersonal skills.
* Ability to develop and implement strategic plans and policies.
* Bachelor's degree in Engineering, Environmental Science, **or** at least 5 to 10 years of experience in utility management.
* A valid driver's permit issued by the Commonwealth of Virginia.

Salary will be commensurate with qualifications, education, certifications and experience. Qualified applicants should submit a cover letter with salary requirements along with a completed application form and resume which includes at least three professional references. Applications may be obtained in the Buchanan County PSA Office. Applications may be submitted to the PSA’s Office at 1023 Old Benns Branch Road, Oakwood, Va. 24631 or by mail to P. O. Box 30, Vansant, Virginia 24631**, on or before 1:00 p.m., on Friday the 13th day of December 2024. Only applications submitted during this period will be considered**. Further information may be obtained by contacting the PSA’s Office at 276-935-5828.

Buchanan County Public Service Authority is an equal opportunity employer.